PRIVACY NOTICE.

I Wish I Never Started (I.W.I.N.S.) understands that our users are concerned about submitting personal information either through our website or other means. Our users' individual privacy rights are important to us. For this reason, we provide this explanation of our data handling practices.

Our privacy guidelines are solely governed by Virginia statutes including, but not limited to, the Virginia Privacy Protection Act of 1976, the Virginia Freedom of Information Act, and any and all applicable federal legislation. This notice in no manner serves to represent a contract between I.W.I.N.S. and (you) the reader or any person who submits, in any form, information to I.W.I.N.S.

HOW WE GATHER INFORMATION.

Here at I.W.I.N.S., we have many ways that our users can submit data to us. One of the most convenient ways is to complete a web form. These forms collect information from our users and send it to the proper recipient within I.W.I.N.S. In addition, we also collect information via other means such as electronic mail (Email), telephone calls, and postal mail.

While using the Internet to connect to I.W.I.N.S., some technical information is automatically collected for statistical reference. Though these items may not necessarily identify an individual, we want our users to know that this information is recorded without any causal action on their behalf. These items are as follows:

- The Internet address (IP address) of the machine our users are using to connect. This may also produce a coordinating host and domain name for our users' computers.
- The type of Internet Browser our users are using to connect. Also, the pages our users are requesting from our site.
- The site from which our users immediately left when visiting our site. Also, any 'cookie' related information as described in this notice.

WHAT ARE [INTERNET BROWSER] 'COOKIES'?

Cookies are files that exist on client computers that contain information to help us better serve our users' needs. They may help us to remember customized settings so that each time a user returns to our site, we may create a custom view just for that user. For our users' personal security, browsers have settings that allow each user to control how cookies are stored and when and how they are removed. Any information gained from cookies is governed by the same guidelines as information our users purposely submit to I.W.I.N.S.

HOW WE USE INFORMATION.

Information we gain from any person is used for official I.W.I.N.S. purposes only. I.W.I.N.S. uses your information to understand your needs and provide you with better service. We may use your information to complete a transaction, issue you an income tax receipt for a donation, or to personalize our website for you. If you so desire, we may also use this information to update you on projects and activities. We may occasionally use your information to contact you for market research or provide you with information of interest. At a minimum, we will always give you the opportunity to decline such direct marketing.

DOES I.W.I.N.S. SHARE THE INFORMATION IT RECEIVES?

Information about our contacts is an important part of our organization, and we are not in the business of selling it to others. We do not sell or share information with outside parties for any sales or promotional purposes.

YOUR INFORMATION, YOUR CHOICE.

Because our users' information belongs to them and can individually identify each one of them, we remind our users that they are not required to share such information with I.W.I.N.S. In doing so, our users will still be able to freely navigate our website without submitting any information to us. However, if a user desires to make a donation; requests information or materials from our organization; participates in an online survey or other activity; applies for employment, or any other service which requires us to collect information, that user must submit in some manner his/her information to us. Should that user not provide in full the requested information, he/she may not be eligible to receive his/her requested service.